



**WEST YORKSHIRE
POLICE**

wakefieldcouncil

Ref – Health Protection Regulations 2020.

- [Restrictions on gatherings](#) (Rule of 6)
- [Collection of Contact details](#) (Test and Trace)
- [Use of outdoor areas](#) (Table Service)

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April 2021

12 April 2021 – (Easing of Lockdown)

Dear Licence Holders/DPS and managers.

From the 12th April 2021 the government plan to move to step 2 of the Road Map out of lockdown.

The infection rate for Covid-19 has started to rise, but the plan to re-open still looks to be going ahead in the timescale set by the Government

The local authorities (West Yorkshire Police and Wakefield Council) feel it is relevant to remind all relevant alcohol premises of their responsibilities to promote a safe opening when the time comes.

From 12th April all relevant premises/businesses will be able to conduct the following activities as part of step two:

- Outdoor areas at hospitality venues (cafes, restaurants, bars, pubs, social clubs, including in member's clubs) can reopen, including for takeaway alcohol. Some venues may wish to erect outdoor shelters. To be considered 'outdoors', shelters, marquees and other structures can have a roof but need to have at least 50% of the area of their walls open at all times whilst in use. These venues may allow customers to use toilets located inside.
- At any premises serving alcohol, customers will be required to order, be served and eat/drink while seated ("table service"). Venues will be prohibited from providing smoking equipment, such as shisha pipes, for use on the premises.

The authorities are confident that all business will put into place substantial risk assessments, that will promote not only a safe return to business, but will also promote clear and concise management of customers coming to individual premises.

You need to ensure you do not over capacitate with the numbers attending on a daily basis, have clear spacing for your seating areas, with clear measures in place to promote the rule of six and or from two households.

The new up to date QR Code system for track and trace has to be adhered to, noting that everybody must either use the electronic code, or a comprehensive (GDPR compliant) written record must be kept in line with the current requirements.

If customers coming to your venues are clearly not from the same household, (rule of 6) you must ensure suitably seated with the correct spacing – if you are unsure of the minimum spacing, please check the .gov.uk website for the most up to date guidance.

You need to be reminded that when the relevant premises reopen, that all business is conducted by way of table service, and no provision for standing and or sitting on grassed areas should be made available – which must be controlled by the operators.

Facilities for indoor toilet use, must form part of a recognised risk assessment to ensure no overcrowding in any areas, indoor and out. No one should be allowed inside the premises for any other reason, other than toilet use, and because entering the inside of a venue / part of a one way system cannot be avoided.

Lastly, you the business operator are encouraged to promote the reopening by not promoting drop in customers, but are encouraged to promote a booking system. This is not a formal requirement, but is seen as the most risk free approach to take, and easier to control the numbers attending your premises.

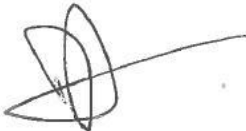
The new regulations are available on the government website, along with relevant guidance for different types of premises operating in the hospitality sector.

Self-enforcement is the key. If customers refuse to comply with requests my direction to you would be to dial 101 (999 in an emergency), and request police attendance to support you as a premises.

Sincerely



Mark Thorold, Licensing Sgt.



Darren Pollington, Enforcement Services.

To try and keep continual contact, and forward any up to date guidance and or information, you are requested to contact the police licensing team with your most up to date contact details.

This can be done by way of emailing the team your up to date contact details to:

wd.alcohol.licensing@westyorkshire.police.uk

Please look to provide a contact telephone number (mobile) and relevant email, so we can advise of any changes.